Date: January 21, 2015

To: Interested Respondents

From: Godfery Smith, CPPB, Associate Procurement Specialist
Email: gsmith@sjrwmd.com
Telephone: 386-329-4121, Fax: 386-329-4546

Subject: Informal Request for Quotes No. R047315
RiverSurveyor M9 with Software and Accessories

The St. Johns River Water Management District (District) is interested in receiving quotes from qualified respondents that can provide a RiverSurveyor M9 with software and accessories for data collection. This solicitation has been issued as a request to supply this product in accordance with specifications outlined in (Exhibit 1). Interested respondents must complete and forward Exhibit 2 Cost Schedule, along with the requested information to the contact listed above no later than 2:00 p.m., Wednesday, January 28, 2015. Please do not submit prior to this date. Responses may only be submitted as a Microsoft Word or Adobe PDF document via e-mail (referencing Informal Request for Quotes No. R047315 in the subject line) addressed to gsmith@sjrwmd.com.

Quotes will be evaluated by project staff to determine the lowest responsive, responsible quote in order to award a purchase order that is in the best interest of the District. Incomplete quotes may be disqualified from consideration.

The District anticipates awarding a purchase order to the successful respondent no later than February 5, 2015. A copy of the proposed purchase order terms and conditions is attached as Exhibit 3.

Should you have any questions or need clarification regarding this solicitation, please contact me prior to Wednesday, January 28, 2015 via e-mail referencing Informal Request for Quotes No. R047315 in the subject line.

Attachments:
Exhibit 1 – Specifications
Exhibit 2 – Cost Schedule
Exhibit 3 – Purchase Order Terms and Conditions
EXHIBIT 1 - SPECIFICATIONS
FOR RIVERSURVEYOR M9 AND ACCESSORIES

1) RiverSurveyor M9. Portable nine-beam 3.0 MHz/1.0 MHz/0.5 MHz acoustic Doppler profiler/discharge measurement system intended for use from moving boats and other floating platforms in medium depth channels. System is provided in a 5 inch (13 cm) diameter Delrin housing and consists of a dual Janus configuration with four 3.0 MHz and four 1.0 MHz transducers for velocity measurement, one 500 kHz vertical acoustic beam for depth measurement, compass/2-axis tilt sensor, temperature sensor, and 8 GB recorder. Features bottom tracking, internal discharge calculation, RiverSurveyor Live! Windows software for real-time display of current profiles, water depth and computed discharge measurements, and DGPS interface. System also includes a power supply and plastic shipping case.

2) 2.4 GHz Telemetry / External Power / SonTek DGPS Module for remote data collection. Consists of Rover Unit in a waterproof enclosure containing a 2.4 GHz radio, GPS receiver/antenna, (16) AA alkaline batteries, a 1-m cable for connection to S5, M9 or HydroSurveyor, and a 2.4 GHz USB radio for connecting to a customer-supplied computer

3) SonTek Hydroboard II

4) SonTek Hydroboard II soft carrying case

5) 10-m power and RS232 serial communications cable

6) HydroSurveyor firmware and software package for the RiverSurveyor M9

7) RiverSurveyor Stationary Live (RSSL) software package for the RiverSurveyor M9

8) Trade-in discount for Rio Grande ADCP System.
EXHIBIT 2 - COST SCHEDULE

Quotes are due by 2:00 p.m., January 28, 2015

To: ST. JOHNS RIVER WATER MANAGEMENT DISTRICT

Re: Informal Request for Quotes #R047315 – RiverSurveyor M9 with Software and Accessories

$______________________ (Total Cost)

Total Cost in Words:
_______________________________________________________________________________
_______________________________________________________________________________

I HEREBY ACKNOWLEDGE, as Respondent’s authorized representative, that I have fully read and understand all terms and conditions as set forth in this quote request and upon award of such quote, shall fully comply with such terms and conditions.

_______________________________________________________________

Date

Respondent (firm name)

Address

E-mail address

Signature __________________________________________________________________________

Telephone number __________________________________________________________________

Typed name and title ___________________________________________________________________

Fax number __________________________________________________________________________
1. This Order, including attachments, constitutes a binding contract under the terms and conditions contained on this and the reverse side when accepted by Seller, either by acknowledgment or by commencement of shipment. No changes may be made in this Order without the authorization of purchaser, St. Johns River Water Management District (SJRWMD). Neither Seller nor SJRWMD may assign any portion of this Order without the prior consent of the other.

2. All rights and obligations of the parties are governed by the provisions of the Uniform Commercial Code - Article 2, Sales; Chapter 672, Florida Statutes (“F.S.”).

3. Materials will be properly packaged and marked with the purchase order number. Quantities specified herein are not to be exceeded unless otherwise authorized by SJRWMD. SJRWMD reserves the right to cancel this Order, or any part thereof, without obligation if delivery is not made on the times(s)/date(s) specified.

4. Goods purchased under these terms must be delivered and received by the SJRWMD receiving section. Inspection of items will be made at the destination, unless otherwise specified, and before payment is due. SJRWMD may reject any goods that are defective or not in conformance with specifications as to quality or performance. Title to property passes only after inspection and acceptance by SJRWMD. Rejected goods will be returned to Seller at Seller's risk and expense. SJRWMD has no further obligations with regard to rejected goods.

5. Separate invoices are required for each Order. In the absence of a separate agreement between the parties, full payment will be made within 45 days of inspection and acceptance of goods. Invoices must be received within 15 days of delivery.

6. All prices must be F.O.B. the place of destination unless otherwise agreed. Where a specific purchase is negotiated F.O.B. the place of shipment, Seller will prepay shipping charges and include them on the invoice. C.O.D. shipments will not be accepted and will be returned to Seller at Seller's risk and expense.

7. The sale price will be the lowest prevailing market price and under no circumstances higher than specified herein without the express authorization of SJRWMD.

8. In the event of a default or breach by the Seller, which results in a cost increase to SJRWMD, SJRWMD may procure articles or services from other sources and charge Seller as liquidated damages any excess costs.

9. All materials, drawings or other items provided by SJRWMD to Seller remain the property of SJRWMD and will be returned to SJRWMD upon demand. Unless otherwise agreed, all containers, reels or pallets shipped with goods by Seller remain the property of SJRWMD.

10. The items covered by this Order will comply with all federal, state or local laws relative thereto. Seller shall defend all actions or claims brought against SJRWMD, and hold and save SJRWMD harmless from all losses, costs or damages, related to actual or alleged infringement of letters of patent or copyrights, or claims arising from fatalities, injuries and/or property damage resulting from manufacturing or design deficiencies of delivered goods.

11. SJRWMD is exempt from any sales, excise, or federal transportation taxes, and from the provisions of the Robinson Patman Act.
12. In accordance with Chapter 442, F.S., Seller will advise SJRWMD if a product is a toxic substance and, in such case, will provide a Material Safety Data Sheet at the time of delivery.

13. This Order shall be binding upon and inure to the benefit of the parties hereto and their respective heirs, executors, administrators, legal representatives, successors, and assigns where permitted by this Order. This Order shall be governed under the laws of the State of Florida. In the event of any legal dispute arising from or related to this Order, each party shall bear its own costs and attorney’s fees, including appeals. The parties hereby waive their right to jury trial and consent to trial by a court of competent jurisdiction.

14. Pursuant to chapter 760, F.S., Seller shall not discriminate against any employee or applicant for employment because of race, color, religion, sex, or national origin, age, handicap, or marital status.

15. A person or affiliate who has been placed on the convicted vendor list following a conviction for a public entity crime may not submit a bid, proposal, or reply on a contract to provide any goods or services to a public entity; may not submit a bid, proposal, or reply on a contract with a public entity for the construction or repair of a public building or public work; may not submit bids, proposals, or replies on leases of real property to a public entity; may not be awarded or perform work as a contractor, supplier, subcontractor, or consultant under a contract with any public entity; and may not transact business with any public entity in excess of $35,000 for a period of 36 months following the date of being placed on the convicted vendor list.

16. Seller certifies that no District officer, agent, or employee has any direct or indirect material interest, as defined in chapter 112, F.S., in Seller’s business under this Order, or shall have any such interest during the term hereof. Pursuant to section 216.347, F.S., any state grant monies received from the District to fund this Order shall not be used to lobby the Florida Legislature, the judicial branch, or any state agency.

Last updated: 3-24-11